



COMMONWEALTH OF KENTUCKY JOB CLASS SPECIFICATION

MINE SAFETY SPECIALIST II

Job Number: 21000576

Job Code: 31400V140601

Job Group: 3100 - ENERGY PRODUCTION INSPECTION

Job Established: 06/01/2014

Job Revised:

Grade: 15 Salary (MIN - MID):

\$19,882-\$26,339 - Hourly

\$3,230.84-\$4,280.10 - 37.5 Hr. Monthly Salary

\$3,446.22-\$4,565.44 - 40 Hr. Monthly Salary

Special Entrance Rate:

NONE

NONE

NONE

PROBATIONARY PERIOD:

This job has an initial and promotional probationary period of 6 months. For additional information refer to: <http://www.lrc.ky.gov/kar/101/001/325.htm>.

CHARACTERISTICS OF THE JOB: *Characteristics of a job are general statements indicating the level of responsibility and discretion of positions in that job classification. These are not intended to be an exhaustive list.*

Responsible for the training of new mine safety specialists and/or agency required training and testing of miners; teaches mine safety courses as necessary and other safety courses developed by the Department for Natural Resources; coordinates and supervises special inspection initiatives; performs technical mine duties involving underground and surface mining with reference to safe operation; observes and evaluates the work habits of persons involved in underground coal mining or surface coal mining to assist in the reduction of accidents and injuries and/or performs electrical inspections of mines; verifies mine conditions and operations comply with KRS 351 and 352; leads and/or serves on Mine Rescue Team (MRT); assists with accident investigations; performs other duties as required.

MINIMUM REQUIREMENTS:

EDUCATION:

See Special Requirements.

EXPERIENCE:

Must have five (5) years experience in coal mines in Kentucky plus five (5) years experience performing mine safety inspections and/or safety analysis and/or mine safety instruction from industry and/or government after receiving Mine Inspector Certification.

Substitute EDUCATION for EXPERIENCE:

Graduate of a college or university with a bachelor's degree in mining engineering will substitute for two (2) years of the required experience in coal mines in Kentucky OR graduate of a college or university with an associate's degree in mining technology will substitute for one (1) year of the required experience in coal mines in Kentucky.

Substitute EXPERIENCE for EDUCATION:

NONE

SPECIAL REQUIREMENTS (AGE, LICENSURE, REGULATION, ETC.):

Must be a Kentucky Certified Mine Inspector, a Kentucky Certified Mine Foreman, and a Kentucky Certified Mine Instructor by the Kentucky Department for Natural Resources. Must possess a valid driver's license. For additional information refer to <http://minesafety.ky.gov> . Must maintain all required certifications as identified in Special Requirements above for the length of employment in this job title. Must be a working member of Division of Mine Safety Mine Rescue Team. Must maintain compliance with 30 CFR Part 49.7 for Mine Rescue Team participation and must submit to an annual physical exam documented on MSHA Form 5000-3. Must maintain a valid driver's license and pass random drug screening for the length of employment in this job title.

EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THE JOB CLASSIFICATION: *Examples of duties or responsibilities are not to be construed as describing what the duties or responsibilities of any position shall be and are not to be construed as limiting the appointing authority's ability to assign, or otherwise alter the duties and responsibilities of a position. This is not intended to be an exhaustive list.*

Observes and evaluates the work habits of persons involved in the direct production of coal. Trains new mine safety specialists. Coordinates and supervises safety/inspection initiatives. Performs inspections (both regular and/or electrical) of coal mines to determine compliance with KRS 351 and 352 and cites violations. Provides on the job counseling to the individual miner to assist in correcting any unsafe or potentially hazardous actions. Prepares and submits reports on inspection activities. Personally checks the status of roof control, ventilation rock dusting and cleanup. Evaluates condition of highwalls, haulage roads, ramps, dumps, equipment, etc. Informs mine management representatives of the employees and agency management of all hazardous conditions and all matters which may improve the safety of mines. Consults with coal industry representatives and state and federal officials concerning mining problems related to mining laws and regulations. Teaches first aid, mine rescue and mine foreman classes and conducts testing. Keeps routine records and makes operational reports. Stays current on new mining methods and new safety-type clothing. Checks the license and tonnage reports used in compiling annual tonnage report. Assists in the investigation of complaints and mine accidents. Leads or assists with mine rescue and recovery work during and after mine fires and gas ignitions. Keeps abreast on the current policies, procedures and other aspects of the license requirements. Testifies at hearings as required. Assures proper storage and usage of explosives. Checks mine personnel training records to assure proper training and certification for workers and mine management. Assess the effectiveness of mine safety training programs. Works with agency safety instructors to assure mine training and education programs cover pertinent topics.

UNIQUE PHYSICAL REQUIREMENTS:

Work is split between the office and the coal mines. The job typically requires persons to enter and travel within surface and underground coal mines to participate in accident investigation and inspection activities. The job requires persons to stand for extended periods of time and to walk or crawl long distances in a low coal environment for extended periods of time and traverse uneven and hazardous terrain in all weather conditions. The job requires persons to travel slopes/inclines of up to 15 degrees for extended periods of time. Persons must be capable of lifting and carrying up to fifty pounds.

TYPICAL WORKING CONDITIONS: *Incumbents in the job will typically perform their job duties under these conditions.*

ADDITIONAL REQUIREMENTS:

Applicants and employees in this job title may be required to submit to a drug screening test and background check. Applicants and employees in positions which perform job duties that may require contact with offenders in the custody or supervision of the Department of Corrections or with youth in the care, custody, or supervision of the Department of Juvenile Justice must meet qualifications pursuant to the federal Prison Rape Elimination Act, 28 CFR 115.17 and 115.317.

THE COMMONWEALTH OF KENTUCKY DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, SEXUAL ORIENTATION OR GENDER IDENTITY, ANCESTRY, AGE, DISABILITY, POLITICAL AFFILIATION, GENETIC INFORMATION OR VETERAN STATUS IN ACCORDANCE WITH STATE AND FEDERAL LAWS.